

# NOTICE OF DESIGNATED AGENCY

To be given when the clients have previously given their informed consent to Designated Agency

The Broker previously explained the firm's policy regarding designated agency and was granted consent to appoint designated agents to represent the Buyer and the Seller in connection with your real estate transaction. It was explained that one agent would be designated to represent the Buyer or the Seller and that there was a potential that another agent or agents within the same brokerage firm may be designated to represent the other side in the same transaction. It was explained that in such case, both Buyer and Seller would receive notice if both were being represented by designated agents within the same firm.

Broker now gives notice that Designated Agency has occurred and affiliated licensees of the Broker represent both the Buyer and the Seller as designated agents in this transaction. Below are the names of the Seller, the Seller's Designated Agent and the Buyer and the Buyer's Designated Agent. We request that you acknowledge receipt of the foregoing notice.

Property: \_\_\_\_\_

SELLER: \_\_\_\_\_

Designated Seller's Agent: \_\_\_\_\_  
Name License Number

BUYER: \_\_\_\_\_

Designated Buyer's Agent: \_\_\_\_\_  
Name License Number

This Notice is being given in compliance with the earlier consent to designated agency.

Broker or Authorized representative

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Name Firm

## ACKNOWLEDGEMENT

Buyer  Seller *[check one]*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date